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The Police Licensing Team wish to submit a representation regarding the new premises licence application, submitted for The Gallery Bar at 127-128 HIGH STREET, UXBRIDGE.

The representation against the application is firstly due to the lack of detail in certain areas of the application, Police Licensing have concerns that without these details we cannot be assured the licensing objectives will be achieved. This includes the application having the correct applicant details.

- The Applicant details need to be accurate.
- Type of activity under live music, recorded music and similar (sections 10, 11 & 13) – the application states ‘music will be amplified’, further information is required on the measures that will be taken to ensure the music levels are monitored.
- Sections 7, 12 & 13: information is required on the type of activity. Noting in point 20, that there is no licence required for dance performances and provision of films between 0800-2300 hours.
- Section 13: details of the description is required.
- Section 14: clarification required, as ‘indoors’ has been selected for late night refreshment, however in the type of activity it states the ‘this will include the beer garden area as shown in the drawing.’, during a site visit, the outside area was described as a smoking area.
- In the additional information it states the live music terminal hour is midnight, however this contradicts the times in sections 10 and 13.

Secondly, Police Licensing feel additional conditions are required to give confidence that the licensing objectives can be achieved:

The Prevention of Crime and Disorder:

- Point 2: CCTV to be produced to ‘as soon as possible and in any case within 24 hours of the request’.
- Point 3: SIA Licensed Door Supervisors from 2000hrs on Thursday, Friday, Saturday and Sundays. The Premises Licence Holder shall risk assess the need for additional SIA Licensed Door Supervisors to be engaged at the Premises, where this indicates additional SIA Licensed Door Supervisors are required this will be recorded and actioned accordingly.
- SIA Door Supervisors will remain at the venue until all customers have left the premises.
- Safety glass glasses to be used after 2000hrs.

- Point 4: Notices will be prominently displayed by the entry/exit points and points of sale (where appropriate) that CCTV is in operation, Challenge 25 is in operation, of the permitted hours for licensable activities & the opening times of the premises, This is in addition to: To respect residents, leave quietly and not to loiter outside the premises or in the vicinity.
- Point 6: to include a logs of Refusal of Entries, All crimes reported and Lost Property.
- Point 6: to include a log of all SIA Door Supervisors employed at the Premises, including clock times and dates.
- In the event of an incident requiring emergency services, they will be called immediately and where required, the crime scene will be preserved.
- Point 7: to include 'shall not be consumed on the premises, or immediately outside'.
- To include: off sales of alcohol not to be permitted after 2359hrs daily.
- Point 9 to include WAVE/Ask 4 Angela training.
- No admittance after 1 hour prior to the terminal hour.
- The DPS or Personal Licence Holder will be on duty at all times.

#### Protection of Children from Harm:

- Point 6: to include a logs of Refusal of Entries.

#### Public Safety:

- Safety glass glasses to be used after 2000hrs.
- Premises Licence Holder to ensure that a member of staff proactively patrols the venue on regular intervals when the venue is in use, for but not exclusively, for the monitoring of behaviours, glass collections and emergency exits.
- Point 6: to include a log of all SIA Door Supervisors employed at the Premises, including clock times and dates.
- In the event of an incident requiring emergency services, they will be called immediately and where required, the crime scene will be preserved.
- Fire Risk Assessment and emergency plan to be prepared in time for opening the venue and will be reviewed regularly. All staff will receive appropriate fire safety training and refresher training.
- The means of escape in an emergency shall be maintained, unobstructed, free of trip hazards, be immediately available and clearly identified.
- Point 8: customers wishing to smoke are to use the rear garden area, condition to state this.
- In addition, the policy for the smoking area needs to be included, as detailed by the applicant this area will be monitored by an SIA door supervisor (The Premises Licence Holder will ensure that a member of staff proactively monitors any customers using the rear outside area whenever it is in use) and numbers will need to be restricted later in the evening, i.e. No more than 5 persons shall be permitted to smoke in the garden area at any one time from 1am. Premises licence holder to ensure customers smoking in the rear area, are managed in such a way as to minimise disturbance.

#### The Prevention of Public Nuisance:

- The Premises Licence Holder shall ensure that customers queuing for entry to the premises are managed in such a way as to minimise disturbance and obstruction of the highway.
- SIA Door Supervisors will remain at the venue until all customers have left the premises.
- Point 4: clarification that there is only the one main exit and that other exits are for emergency use only.
- The Premises Licence Holder shall develop, implement and maintain a written Dispersal Policy. A copy of the policy shall be kept at the premises and made available to Responsible Authority Officers on request. Said policy to be prepared in time for the venue opening to the public - as discussed. To include: Customer(s) leaving the venue to be managed in such a way as to minimise disturbance and obstruction of the highway.

- Point 4: Notices will be prominently displayed by the entry/exit points and points of sale (where appropriate) that CCTV is in operation, Challenge 25 is in operation, of the permitted hours for licensable activities & the opening times of the premises, in addition to: To respect residents, leave quietly and not to loiter outside the premises or in the vicinity.
- Point 10 to include the beer garden.
- No waste or recycling, including glass bottles, shall be removed from the premises, nor placed externally between 2000hrs and 0900hrs the following day.
- The premises shall operate as a restaurant, which provides food that is prepared on the premises, and is served and consumed at tables. This service will not provide any take away service.

These additional conditions are necessary to ensure the premises is managed appropriately and to uphold the licensing objectives, in preventing crime and disorder as well as preventing public nuisance and protecting the public.

Yours faithfully,

PC McPhee 1167WA  
Licensing Officer - Hillingdon